

Site Plan Application Timeline

Pre-Application Submitted: _____
Pre-Application Meeting Requested & Scheduled: _____
Site Plan Submitted: *(21 days prior to PC meeting)* _____
Distribute to appropriate personnel: _____
Site Plan Review Committee Meeting Scheduled: _____ Date: _____
Revised Site Plan Meeting Scheduled: (if necessary) _____ Date: _____
Site Plan Approval: _____
Feedback from Applicant received: *Paper or Online Survey* _____
Zoning Permit Received: _____
Zoning Permit Approved: _____

Site Work Started: _____
Site Work Completed: _____
Occupancy: _____

(Please attach this form to the original site plan as a cover sheet. To be turned into the Village Office upon completion to be filed with zoning permit)

Core Joint Review Team:

Planning Commission Members: Theron Nesbitt
Zoning Administrator: Jeff Bassett
Public Works Department: Superintendent Garth Ratza
Fire Department: Current Chief
Police Department: Chief Jason Oliver
Village Engineer: Keyno Shellenbarger
Village Attorney: Michael Gildner