

Village of Millington Planning Commission  
Regular Meeting: September 17, 2019

**CALL TO ORDER:** The meeting was called to order at 6:01 p.m. in the Village Municipal Building by Chairman Theron Nesbitt, followed by the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL:** Present: Chairman Theron Nesbitt, Vice Chairman Bob Koeltzow, Secretary Barbara Maxfield, Gailan Reinert, Ted Wager, Barry Bremer, and Robert Wager Absent: Troy Bonadurer and Jody Dean.  
Attending: Zoning Administrator Jeff Bassett, Tuscola County EDC Director Stephen Erickson, Village Clerk Kaylene Long, and Senior RRC Planner of the Michigan Economic Development Corp. Christopher Germain.

**MINUTES:**

1. Motion by Gailan Reinert, seconded by Bob Koeltzow, to accept the minutes of the Sept. 10, 2019 special meeting.

**CARRIED.**

2. Printed copies of the minutes of the May 2019 meeting are still pending. (Secretary was absent.)

**ZONING ADMINISTRATOR'S REPORT:** None.

**CHAIRMAN'S REPORT:** Village Clerk copied many village files onto a thumb drive, which Chairman will be uploading to a google drive. A link to the online files will be sent to the Planning Commissioners.

**UNFINISHED BUSINESS:** None.

**NEW & ONGOING BUSINESS:**

1. Master Plan discussion with Mr. Erickson. Maxfield will email some suggestions to him.
2. Public Participation Guide (page 16) discussion. Is there a sample worksheet used by any other communities?
2. Mr. Germain spoke of an online program at Trello.com which will be used for tracking our RRC progress (updates to the baseline report). This is a free account. There are 267 communities in this program, with 34 communities having obtained RRC certification. It was noted our Public Participation Plan looks good, and we will be allowed to work at our own pace on meeting requirements.

**ANNOUNCEMENTS:**

1. It is important for residents to fill out their 2020 census forms. Identifying low income areas could help the village obtain Community Development Block Grants.
2. The next two meetings of the Village of Millington Planning Commission were set for October 15, 2019 and October 29, 2019, both to begin at 6:00 p.m. in the Village Municipal Building.
3. Thank you to Village Clerk Kaylene Long for the wonderful job she has been doing towards RRC certification for the village. Thank you to Mr. Erickson and Mr. Germain for their extensive help as well.
4. Thank you to Kaylene Long for posting and updating our meeting schedule.
5. A joint annual meeting between the Village Council, the Planning Commission, and the DDA has been set for Monday, January 27, 2020 at 6:00 p.m. in the Village Municipal Building.

**ADJOURNMENT:** Motion by Barbara Maxfield, seconded by Ted Wager to adjourn. **CARRIED.** Chairman Theron Nesbitt adjourned the meeting at 7:15 p.m.

Respectfully submitted,  
Barbara Maxfield, Secretary