

Village of Millington Planning Commission
Regular Meeting: February 19 2019

CALL TO ORDER:

The meeting was called to order at 6:00 p.m. in the Village Municipal Building by Vice Chairman Bob Koeltzow.

PLEDGE OF ALLEGIANCE to the Flag of the United States of America was recited.

ROLL CALL:

Present: Vice Chairman Bob Koeltzow, Secretary Barbara Maxfield, Barry Bremer, Jody Dean, Robert Wager.
Absent: Troy Bonadurer, Ted Wager, Gailan Reinert (enter 7:00 p.m.)

Attending: Zoning Administrator Jeff Bassett; Theron Nesbitt; Tuscola County EDC Director Stephen Erickson

MINUTES:

Motion by Jody Dean, seconded by Bob Koeltzow, to accept the minutes of the Jan. 15, 2019 meeting. **MOTION CARRIED.**

ZONING ADMINISTRATOR'S REPORT:

1. Permits issued since Jan. 15 for: demolition, zoning, change of use, and ramp.
2. Letters have been sent to two businesses regarding their signs.

UNFINISHED BUSINESS:

1. CIP was presented and discussed. Motion by Barbara Maxfield, seconded by Barry Bremer, to approve the 2019 Capital Improvement Program as presented on Feb. 19, 2019.
2. There was discussion on the village's business applications. New businesses in town are given an application. Not all businesses have been notified of the application.

NEW BUSINESS:

1. Stephen Erickson presented a Public Participation Guidebook. He also went over a "Best Practice" checklist, and spoke of grant money which might be available (CDBG/income related; USDA/state of emergency due to the weather). There was also discussion on properties which might qualify as development sites. The commission needs to identify three or four such sites. Lagoon cells were discussed.
2. Master Plan: It was recommended to send out a new survey.
3. Bylaws: Draft of a proposed amendment to the planning commission bylaws was discussed. There were suggestions to add where a notice will be posted (at the village office and online) and to add "regular meeting when canceled may be rescheduled to the following week."

ANNOUNCEMENTS:

1. Council has been asked to budget money for planning commission training/classes.
2. Next Planning Commission meeting: March 19, 2019 at 6:00 p.m. in the Village Council Chambers.

ADJOURNMENT: Meeting adjourned at 7:41 p.m.

Respectfully submitted,
Barbara Maxfield, Secretary