

Village of Millington Planning Commission
Regular Meeting: January 15, 2019

CALL TO ORDER:

The meeting was called to order at 6:02 p.m. in the Village Municipal Building by Chairman Ted Wager.

PLEDGE OF ALLEGIANCE to the Flag of the United States of America was recited.

ROLL CALL:

Present: Chairman Ted Wager, Vice Chairman Bob Koeltzow, Secretary Barbara Maxfield, Gailan Reinert, Barry Bremer, Jody Dean, Robert Wager. Absent: Troy Bonadurer.
Attending: Zoning Administrator Jeff Bassett.

MINUTES:

1. No meeting was held in December 2018.
2. Motion by Jody Dean, seconded by Barry Bremer, to accept the Sept. 18, 2018 minutes as presented.

MOTION CARRIED.

3. Motion by Gailan Reinert, seconded by Bob Koeltzow, to accept the Oct. 16, 2018 minutes as presented.

MOTION CARRIED.

4. Motion by Jody Dean, seconded by Bob Koeltzow, to accept the Nov. 20, 2018 minutes as presented.

MOTION CARRIED.

ZONING ADMINISTRATOR'S REPORT:

1. Paperwork has been picked up for a party interested in applying for a demolition permit for a Bishop Street address. DPW Supt. Garth Ratza will be inspecting the utility caps before any back-filling is done.
2. Letters will be going out to a number of businesses regarding their obsolete signs, as per the sign ordinance.
3. Discussion on vacant buildings in town, parking problems, apartment building upkeep.
4. There is no agricultural-zoned property in the village. Livestock is not allowed in the village. Zoning permit was required for a "barn" due to the zoning of the property.

OLD BUSINESS:

1. Master Plan: Jody Dean to follow up with Steve Erickson of the Economic Development Corp.
2. Master Plan Survey: Need to follow up on results of the survey with recommendations for the council. Sidewalk replacement is ongoing; related discussion on survey results. Recommendations were made to be included in the 2018 Annual Report.

NEW BUSINESS:

1. Motion by Gailan Reinert, seconded by Bob Koeltzow, to accept the Planning Commission 2018 Annual Report to the Village with corrections. **MOTION CARRIED.** (Add Zoning Administrator: Jeff Bassett. Change "commission reviewed" to "ZA reported to the planning commission on" and change "golf cart ordinance was "reviewed" to "discussed." It was noted the planning commission had not been given the snowmobile ordinance to review before being adopted by the council.
2. Attendance report was corrected.
3. The school district is working on a proposal for a (sinking fund) millage, possibly 3 mills for 10 years. The old part of the Kirk School might be torn down, and grades K-5 or K-6 might be moved into the Meachum building.
4. Capital Improvement Program to be reviewed at the Commission's February meeting.
5. Proposed By-laws amendment postponed until the Commission's February meeting.

ANNOUNCEMENT: Next Planning Commission meeting: Feb. 19, 2019 at 6:00 p.m. in the Village Council Chambers.

ADJOURNMENT: Meeting adjourned at 7:45 p.m.

Respectfully submitted,
Barbara Maxfield, Secretary

