

Village of Millington Planning Commission
Regular Meeting: Feb. 21, 2017

CALL TO ORDER: The meeting was called to order at 6:01 p.m. in the Village Council Chambers by Chairman Ted Wager.

ROLL CALL:

Present: Chairman Ted Wager, Vice Chairman Bob Koeltzow, Secretary Barbara Maxfield, Jody Dean, Barry Bremer. **Absent:** Robert Wager, Gailan Reinert.
Attending: Zoning Administrator Jeff Bassett.
Audience: Robert Loomis, Robert Worth.

MINUTES: Motion by Jody Dean, seconded by Bob Koeltzow, to accept the minutes of the Jan. 17, 2017 meeting. All yes. **MOTION CARRIED.**

PUBLIC COMMENT: Millington Township is seeking a parking variance for a chapel which they propose to build in the Millington Township Cemetery somewhere north of Veterans' Park. Current plans are for the chapel to be 24'x40' and hold 50-70 people, with chapel parking to be available in a 2-3 lane drive. The variance would be to not require them to build a parking lot for the chapel. Zoning calls for one parking space per four seats in the chapel. ZA Bassett recommends allowing a parking variance. Motion by Bob Koeltzow, seconded by Barbara Maxfield, to recommend the council grant a parking variance for a chapel in the Millington Township Cemetery. All yes. **MOTION CARRIED.**

ZONING ADMINISTRATOR'S REPORT:

1. Cypress Renewable Resources has made inquiries regarding a solar farm. ZA Bassett recommends looking into what other communities have for solar energy ordinances. Sources might include Rowe Engineering and Municode online.
2. A contractor has contacted ZA Bassett regarding the possibility of building an assisted living facility in Millington.

CHAIRMAN: No report at this time.

OTHER BUSINESS:

1. CIP paperwork was reviewed. Motion by Jody Dean, seconded by Bob Koeltzow, to accept the 2017 Capital Improvement Program as printed on Feb. 21, 2017 and send it to the council. Voting yes: Koeltzow, Bremer, Dean, T. Wager, Maxfield. Voting no: None. Absent and not voting: R. Wager, Reinert. **MOTION CARRIED.**
2. American Community Survey 5-year data was presented. Planning Commission will compare this data to the Village's master plan for the 5-year review. Commission will work on this next month.
3. A damaged manhole cover in the parking lot behind Klutterbug and the PNC Bank building is raising safety concerns.

ADJOURNMENT: Motion by Barry Bremer, seconded by Bob Koeltzow, to adjourn. All yes. **MOTION CARRIED.** Meeting adjourned at 7:20 p.m.

Respectfully submitted by
Barbara Maxfield, Planning Commission Secretary

The next meeting of the Planning Commission is set for March 21, 2017 at 6:00 p.m.