

Village of Millington Planning Commission
Regular Meeting: July 19, 2016

CALL TO ORDER: The meeting was called to order at 6:17 p.m. in the Village Council Chambers.

ROLL CALL: Present: Chairman Jeffrey Bassett, Vice Chairman Ted Wager, Robert Wager, Gailan Reinert, and Barbara Maxfield. Absent: Secretary Jody Dean, Barry Bremer, Shannon Bonadurer, and Bob Koeltzow.

MINUTES: June 2016 minutes were not presented. In the absence of the secretary, Barbara Maxfield was appointed to take the minutes for the July 19, 2016 meeting.

PUBLIC COMMENT: None.

ZONING ADMINISTRATOR/CHAIRMAN'S REPORT:

1. Two zoning permits for decks were issued yesterday.
2. ZA Bassett is going to contact the owner of a swimming pool that went in next to Mayville State Bank.

OLD BUSINESS:

1. Change to the bylaws was postponed for the August 2016 meeting due to not enough members present to vote on changing the bylaws. (Seven yes votes are needed to change the bylaws.) Re-post the meeting notice.
2. There was discussion on thoughts about compensation for meeting attendance.

NEW BUSINESS:

1. Page 15-5 of the zoning ordinance (swimming pools) was discussed. A checklist for the installation of swimming pools and spas was also discussed. The village enforces the setback for pools as accessory structures, but the village does not enforce state or county requirements for pools.
2. Officer elections were postponed for the August 2016 meeting, pending a change to the bylaws.
3. The village has a pool permit fee but no pool permit. Chairman Bassett will work on creating a pool permit using the existing zoning permit.
4. Chairman Bassett has been trying to contact Doug Piggott of Rowe Engineering regarding some forms and documents referenced in our zoning ordinance which we might need to create. There was also a question as to where the wind ordinance should be inserted in our general code of ordinances.
5. Concern with door-to-door soliciting was discussed.

ANNOUNCEMENTS:

1. Construction on the 2016 sewer/water project will stop during the Summer Festival. The parade route may be changed for this year due to the unfinished construction.
2. The next meeting of the Village of Millington Planning Commission is set for August 16, 2016 at 6:00 p.m. in the Village Council Chambers.

ADJOURNMENT: Motion by Barbara Maxfield, seconded by Ted Wager to adjourn. All yes. **MOTION CARRIED.** Meeting adjourned at 6:53 p.m.

Respectfully submitted by
Barbara Maxfield, Planning Commission Member

UNAPPROVED